At St Mary's Primary School, your child will receive a quality education focused on academic excellence and character development within a positive and nurturing Christian community.

Learning through play  Family focused learning  Fostering & love of literature

Active, engaging learning  Positive nurturing environment

Dynamic outdoor play  Character Building  Academic excellence

Vibrant community

St Mary's Primary School
Elizabeth St, Young
Contact:
Louise Grant 02 6382 5844
Email:
stmarysyoung@cg.catholic.edu.au
www.stmarysyoung.nsw.edu.au
PRINCIPAL MESSAGE:
Welcome to St Mary's Primary School! We look forward to collaborating with you in supportive partnership to ensure your child/ren thrives academically, socially, personally, physically and spiritually during their time with us.

St Mary's is a Catholic school and is one of the 56 schools offering excellence in education across the Archdiocese of Canberra and Goulburn.

St Mary's recognises that parents are the first educators of their child and the school staff builds upon the foundation the parents have established. St Mary's provides a nurturing environment in which your child will grow and be supported by our experienced, dedicated and talented staff. Adoption of the Virtues Project and the Making Jesus Real approach ensure a positive, co-operative and respectful environment for your child to learn and grow. Children enjoy a warm and safe environment and engaging and active learning experiences at St Mary's designed to ensure every child reaches their potential.

Our motto at St Mary's is “To love is to serve” and our key virtues are Kindness, Friendliness and Excellence. These values and virtues are evident in the way all members of the school community interact and treat each other in the day to day experiences at school.

Louise Grant
Principal
History of St Mary’s Primary

Catholic Education has operated in Young since the late 1800s. The Presentation Sisters offered primary schools and a secondary school for girls and the Christian Brothers offered a boys secondary school. The two primary campuses amalgamated in 2000 at our current site. The school currently has 375 students. St Mary’s provides a seamless K – 12 education with transition to Hennessy Catholic College.

We celebrate our Presentation Sisters heritage and belong to a network of schools founded by the Presentation Sisters in western NSW.

Vision Statement:

“Following the example of Mary our Mother, we strive for the growth of each individual to their full potential through excellence in Catholic Education in a spirit of love and service.”

Mission Statement:

At St Mary’s, our vision is to provide an educational climate which recognises individual needs of the students, is relevant, flexible and challenging, encourages respectful cooperation leading to the development of self-discipline and is strongly oriented towards skills for life at each stage of the individual child’s development.
General information

St Mary's Primary School is a welcoming Catholic School community in the rural town of Young situated in the beautiful Hilltops region of NSW.

Our mission is to be a Christ centred community, nurturing the uniqueness and gifts of each child though our commitment to quality, contemporary teaching and learning experiences and a caring pastoral and welfare program. In partnership with St Mary’s Parish, we walk in faith with our students, promoting Catholic values in our relationships and in our actions.

Our staff promote active and rigorous learning across the curriculum. In a caring and supportive environment, we are committed to supporting each child to achieve their full potential through dynamic and engaging learning experiences.

St Mary’s Primary School encourages collaboration between home, school and parish. As a community, we endeavor to live and model the values of our school motto, To Love is to Serve.

We offer classes from Kindergarten to Year 6. Through the Pathways Programme, our students are guaranteed entry to Hennessy Catholic College which offers a Year 7 – 12 education. We have a well-resourced library (recently recognized in the nations Great School Libraries awards) a wireless computer network servicing iPads (all students in years 5 and 6 participate in and 1:1 iPad programme) laptops, desktops across all classrooms and areas of the school, an inclusive and supportive Learning Support Programme, an excellent After School Care Programme operated at our school by PCYC and a comprehensive PE and Sport Programme offered by a specialist PE teacher.

Children are offered many opportunities and these include Indonesian, Philosophy, Music including ensembles, a Band and an Infants and Junior Choir and a wide range of sporting and cultural opportunities. There are extension programmes available both at St Mary’s and for our students to attend by invitation at Hennessy College offered in collaboration with Australian Catholic University. Our partnership with the Young Regional School of Music makes it possible for us to offer private tuition in piano, guitar, drums, recorder, trumpet, flute, violin and voice.

The school is in the process of developing an Eco-Garden thanks to our successful grant application.

What Makes St Mary’s Special?
- Virtues- Friendliness, Excellence and Kindness
- Strong, supportive and vibrant community
- High expectations for academic achievement and character development within a nurturing environment
- Catholic school with strong values based education
- Rigorous, engaging and comprehensive curriculum
- Confidence, self-discipline, responsibility and enthusiasm for life and learning
- Wide range of learning opportunities inside and outside the classroom
School Hours
8.30am Teacher supervision begins
8:50am Classes commence
11.20-12noon Lunch
1.30 – 2.00pm Recess
2.00 – 3.00pm Afternoon Classes

Enrolment
Applications for enrolment must be completed before a student will be accepted. These forms are available from the school secretary.

Children wishing to enrol in Kindergarten should turn 5 years before April 30 in their first year of school. Applications may be accepted for children whose birthday is between 1 May and 30 July, however the parents will be required to attend an interview with the Principal so as to understand the possible implications of such early enrolment.

Fees
The Community Council will set the fees for each year in the last term of the previous year. The Council will take into account the needs of the school and the general economic situation.

School fees may be paid at any time throughout the year, however for accounting purposes, four term accounts will be issued. The school fees may be paid in cash, by cheque, credit card, BPAY or QR app.

2017 School fees are:
- Tuition fee $284 per family per term
  ($142.00 per term if you have children attending Hennessy)
- Administration fee $115 per family per term
- Education Levy $88 per student per term
- Building Levy $75 per family per term
- Fundraising Levy $27 per family per term

Tuition Fee – 50% discount on the primary family fee if sibling attends the secondary section of the same school or another NSW Systemic Secondary School.
60% discount for the 2nd child attending the secondary section of the same school or another Systemic Secondary School.
75% discount for the 3rd child attending the secondary section of the same school or another Systemic Secondary School.
NO CHARGE for the 4th or subsequent child attending a Systemic primary, central or secondary school.

**2018 – School fees are reviewed early Term 4 by the Community Council**
The Curriculum at St Mary’s
Learning at St Mary’s is fun, engaging and active. Across the curriculum, teachers strive to ensure the children’s learning is relevant and that they are fully involved and appropriately challenged.

Religious Education
At St Mary’s Primary School, the students have daily Religious Education lessons, using the Archdiocesan curriculum ‘Treasures New and Old’. Throughout the year, different aspects of the Liturgical Year are highlighted by School Masses, liturgies and other prayer services. The Parish Priest celebrates class Masses with the community at a level that is meaningful and relevant to the students. This, combined with student’s expression through song, movement, drama and art, adds colour and life to the celebrations and enhances their appreciation and understanding of the Eucharist as a religious and faith experience.

The Sacramental program is Parish based and the Religious Education Coordinator and classroom teachers organise the school programs in conjunction with the Parish Priest and staff of St Mary’s Church. Parents are encouraged to participate fully in the program by attending family gatherings organised within the Parish. As from 2016 students are prepared for the Sacraments of Reconciliation and the Eucharist in Year 4 and Confirmation in Year 6.

English
At St Mary’s Primary School, learning literacy skills permeates every aspect of the curriculum. The children experience units designed by the teachers to stimulate their interest and enthusiasm for reading and writing providing them with an authentic context for learning Language. The children read and write daily in an environment which precedes close monitoring by teachers to provide support and encouragement. At St Mary’s we believe that literacy skills are integral to the whole curriculum and learning experience of student’s lives. Best learning takes place in authentic contexts, and literature plays a special role in enabling this to happen.

It is through language that students learn to communicate, analyse, understand and build relationships with others and interact with the world around them. We believe that students engage in language at St Mary’s to develop their ability to be confident communicators, informed citizens, imaginative and analytical thinkers. Language is taught through a balanced literacy approach. A balanced literacy program incorporates a variety of literacy strategies, carefully selected materials for each activity and a responsive teacher. The Australian Curriculum: English Foundation to Year 10 is organised into three interrelated strands that support students’ growing understanding and use of Standard Australian English (English). Together the three strands focus on developing students’ knowledge, understanding and skills in listening, reading, viewing, speaking and writing.
The three strands are:

- Language: knowing about the English language
- Literature: understanding, appreciating, responding to, analysing and creating literature
- Literacy: exploring the repertoire of English usage.

Language is acknowledged as fundamental to communicating, learning and thinking. Specific areas of Language such as grammar, punctuation and spelling are taught within the context of the overall program. We believe the Language curriculum must be strongly supported at home. Parental support of all aspects of the Language is encouraged. Children are encouraged to read each night. Parent workshops are presented each year to enable parents to become more adept at the many strategies they can employ to support their child’s continued learning.

**Mathematics**

The Australian Mathematics Curriculum is used to teach Mathematics at St Mary’s and in agreement with the rational of that document the staff believe;

> ‘that Mathematics provides students with essential mathematical skills and knowledge in Number and Algebra, Measurement and Geometry, and Statistics and Probability. It develops the numeracy capabilities that all students need in their personal, work and civic life, and provides the fundamentals on which mathematical specialties and professional applications of mathematics are built.’

**Students:**

engage in learning that reflects a sequential and logical approach to learning in Mathematics with a level of challenge appropriate to their stage of learning

- study many topics such as fractions, money, two-dimensional shapes and three-dimensional objects
- develop knowledge, skills and understanding in Working Mathematically in an integrated way.

Content is organised into three strands:

- Number and Algebra
- Measurement and Geometry
- Statistics and Probability.

Working Mathematically comprises five components:

- Communicating
- Problem Solving
- Reasoning
- Understanding
- Fluency.

The Working Mathematically content is embedded in each substrand and relates to specific outcomes for Communicating, Problem Solving and Reasoning. At St Mary’s there are opportunities for extension for keen mathematicians Yr 3-6 through a weekly extension class.
Science
The aim of the Science and Technology K–6 Syllabus at St Mary’s is to:

- foster students' sense of wonder and expand their natural curiosity about the world around them in order to develop their understanding of, interest in, and enthusiasm for science and technology
- develop students' competence and creativity in applying the processes of Working Scientifically and Working Technologically to appreciate and understand the Natural Environment and Made Environment
- enhance students' confidence in making evidence-based decisions about the influences of science and technology in their lives
- enable students to confidently respond to needs and opportunities when designing solutions relevant to science and technology in their lives.

History
The aim of the History syllabus is to stimulate students' interest in and enjoyment of exploring the past, to develop a critical understanding of the past and its impact on the present, to develop the critical skills of historical inquiry and to enable students to participate as active, informed and responsible citizens.

Children at St Mary’s enjoy exploring concepts, knowledge and skills through investigating our local area which is steeped in opportunities for historical inquiry as well as focusing on Australia, Australasia and the world.

Geography
The aim of Geography in Years K–10 is to stimulate students’ interest in and engagement with the world. Through geographical inquiry they develop an understanding of the interactions between people, places and environments across a range of scales in order to become informed, responsible and active citizens.

Art & Craft
Students at St Mary’s engage in learning experiences in visual arts, music, drama and dance as part of their natural growth and development. Regular learning experiences that are thoughtfully planned, sequenced and related are offered for developing students' skills and knowledge and understanding within the art forms. These activities also contribute to the development of the whole child.
Each child should have a painting smock (one of Mum or Dad’s old T-shirts is ideal).

Information Communication Technology
Information Communication Technology is viewed as an integral tool in our teaching and learning. All students have classroom laptops which access the school wireless and server. Each classroom also has an interactive whiteboard that serves as a prominent teaching and learning tool. In 2012 we introduced a 1:1 iPad programme for all Year 5/6 students.
Personal Development, Health and Physical Education

Personal Development, Health and Physical Education provides students with the knowledge and practical skills to meet these needs and for developing a better quality of life for all. At St Mary’s Primary School, we believe Personal Development, Health and Physical Education:

- encourages an understanding and valuing of self and others;
- promotes physical activity and personal fitness;
- emphasizes informed decision-making, leading to effective and responsible action.

Each class has sports on two days per week as indicated on the timetable. The students wear sport uniform on PE and Sport days. Children in Years 3-6 are taught by a specialist PE teacher and throughout each year, a number of specialised sports coaches are invited to work with children K-6. These skill development clinics are held at St Mary’s and are generally supported by a specific sporting body. These include football, basketball, soccer, minkey, cricket and netball. In Term 4, students in Kindergarten through to Year Six participate in a swimming and water safety program. The school holds Swimming, Cross Country and Athletics carnivals each year and our Community Council hosts a Soccer Carnival for St Mary’s and surrounding schools.

A team is chosen to represent St Mary’s at the Western Region Carnivals and outstanding competitors then compete at Archdiocese, NSW and National carnivals. Students also participate in local competitions on the weekend in Netball, Soccer, Rugby, Rugby League, Basketball and T-ball. Parents often coach and manage teams. Information regarding these sports is advertised in the weekly newsletter.

School House Teams

St Mary’s Primary School has 4 teams; Red, Blue, Green and Gold. All students/families are allocated to a team on enrolment. Students are encouraged to take pride in their house and work towards cooperative teamwork in all school activities.
Learning Support
The Learning Support program at St Mary's Primary School is a support network for students, teachers and parents. Students who require support with their learning are provided with a learning environment that gives them the most effective means by which to develop their learning potential. The Learning Support Team's role is both supportive and advisory, working with classroom teachers, parents and outside agencies to develop and implement inclusive programs for all students.

Before & After School Care
In partnership with PCYC, St Mary's Primary School is pleased to offer After School Care for students in Kindergarten to Year 6 here at the school each day. Enrolment applications for this service are available at the School office or by contacting PCYC.

Library
The Library at St Mary's is the heart of our school! We are propped of our approach to reading which fosters a genuine love of literature and the library supports this aim through the outstanding constantly evolving collection and dynamic initiatives such as Book Fair and Book Week which take place through the year.

The St Mary's School Library was recently recognised for excellence through the national Great School Libraries Awards.

A cloth library bag is required to keep books in good condition.

All children currently attend one library lesson per week. During this lesson they learn library and research skills as well as being given an opportunity to borrow books.
Student Welfare

St Mary’s Primary School, Young has designed and implemented GENESIS: a Christ-centred response to the spiritual, social and emotional needs of students and families in our community. GENESIS has been introduced to ensure the highest possible levels of pastoral care for our students.

The spiritual domain is served by a vibrant Religious Education curriculum which draws on the life of Jesus, and how the virtues He espoused define our own behaviour in family life, and the wider community. Prayer and meditation are vital to the formation or our students as they learn to grow spiritually, and express their faith in meaningful ways, to serve one another. The Virtues Project supports our Religious Education programmes by teaching our students to be aware of, and apply virtuous behaviour in all facets of daily life. This project aligns with our Positive Schools focus which celebrates every child’s efforts to display behaviours such as friendliness, kindness, respectful, self-discipline and responsibility.

This project continues to build teacher capacity to provide companioning and mediation support to students who are challenged emotionally through issues such as conflict, and anxiety.

Specific programmes are continually being developed to respond to the needs of our students as they arise, such as our Friendly Kids Programme, which assists our students to develop effective social skills in a range of settings.

We have a strong partnership with CatholicCare to provide individual counselling for students during the week. We also offer our Seasons for Growth Programme which supports the emotional needs of students who have experienced significant loss. Families are especially important to us at St Mary’s, and we offer workshops which assist parents to develop skills to assist children with issues such as anxiety. We also offer Family Virtues workshops to provide parents with skills to develop virtuous behaviour within the home.

Our students are also active participants in GENESIS with our Parliamentary Working Parties which focus on the following elements: Ceremonies and Special Places, Technology, Health, Community Service, Peer Support, Fitness and Wellbeing.

St Mary’s has a strong commitment through GENESIS to adapt and adjust to the changing social and emotional needs of our students and families and we celebrate the cherished partnership that we have with all our families.
Assessment
Students in Year 3 and 5 participate in the Federal Government’s National Assessment Programme in Literacy and Numeracy (NAPLAN) in term 2 of every year with results posted on the “My School” website.

Banking
The School acts as an agent for the Commonwealth Bank and South West Slopes Credit Union accepting deposits from students. This service is conducted weekly on Tuesday and accounts may be opened at any time.

Beginning School
It is a big change for a 5-year-old to pass from the intimacy of the family circle to school, even if he or she has attended pre-school. Here are some practical ways in which you can help this transition:

- See that all articles brought to school are clearly marked in a prominent place with your child’s given name and surname.
- Teach your child to:
  - Tie shoe laces, do up buttons, put on and take off outer clothing without help,
  - Recognise his/her name,
  - Repeat his/her name, address and phone number,
  - Put away toys, books etc. after use,
  - Wash his/her hands and use the toilet unassisted,
  - Know how he/she goes home from school, e.g. with mum, by bus,
  - Open and close his/her lunchbox and school bag.
- Listen to stories, look at pictures and talk about them,
- Greet teachers and companions by title and name,

- Remember, the school does not replace the home but compliments it in the education of your child.
- Continue to take a positive part in your child’s education by trying to attend as many school functions and activities as possible.
Canteen
The Canteen operates from Monday to Friday for recess and lunch. A menu is on display and is circulated early each semester. All families are encouraged to take their turn on the canteen roster.

The canteen has adopted the guidelines issued by the NSW Schools’ Canteen Association and attempts to provide nourishing, interesting and healthy food.

Online Orders - https://www.flexischools.com.au Orders come directly thru to school via this app. It can be done on your desktop or mobile phone. Both recess and lunch orders can be done this way.

The Community Council employs a part-time Canteen manager to oversee the canteen’s operation.

Care of Property
It is expected that all children will show consideration and respect for their own property, that of others and that of the school. Children will be required to replace or repair any property damaged through negligence.

Christian Education
The school as a whole participates in classroom prayers and school prayers at special assemblies.

On special days the children participate in the celebration of Mass either in our school hall or in St. Mary’s Church, which adjoins the grounds of Hennessy Catholic College.
Cleaning
A School cleaner is employed on a daily basis. Children are encouraged to help keep the school orderly and contribute to maintaining a clean and welcoming environment.

Common Illnesses
The following infections are common in early childhood. This is a guide to the time that the child should be away from school should an illness occur.

<table>
<thead>
<tr>
<th>Illness</th>
<th>Duration of Isolation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles</td>
<td>Exclude for 7 days from appearance of the rash.</td>
</tr>
<tr>
<td>Rubella (German Measles)</td>
<td>Exclude for at least 7 days</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for at least 2 weeks. Swelling must have subsided.</td>
</tr>
<tr>
<td>Ring Worm</td>
<td>Return to school when appropriate treatment has commenced, supported, when requested, by a medical certificate.</td>
</tr>
<tr>
<td>Impetigo (School Sores)</td>
<td>Exclude until sores have fully healed. The child may be allowed to return provided that appropriate treatment is being applied and that sores on exposed surfaces are completely covered with clean dressing.</td>
</tr>
<tr>
<td>Head Lice</td>
<td>Re-admit when appropriate treatment has commenced.</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Exclude until discharge from eyes has ceased.</td>
</tr>
<tr>
<td>Chicken Pox</td>
<td>Exclude for seven days after the first spots appear.</td>
</tr>
<tr>
<td>Whooping Cough</td>
<td>Exclude for seven days.</td>
</tr>
</tbody>
</table>

Communicating with Parents
The staff of St Mary's Primary School are committed to working in partnership with parents in the education of their children.

Absences
All absences from school must be explained. It is a legal requirement that all absences be followed with a signed note and/or email. Phone messages are not enough and must be followed up by a written and signed note. If students have contagious diseases (especially German Measles) the school should be notified immediately so that necessary warnings can be given. Parents who are uncertain about how long children should be kept home for certain contagious illnesses can contact the Office for information. It would be helpful if parents phoned the school on the morning of an absence to inform us that their child will be away. This will assure us of your child’s safety and that they haven’t become lost on the way to school.

Calendar
A term calendar is loaded onto school website at the beginning of each term. This calendar highlights important school activities and events for that term. The school calendar is also available through the Skoolbag App.

Contact Phone Numbers
We ask parents to keep the school informed of any change of address or contact number so
that they can be reached in the case of illness or emergency. It is in the best interest of students that these numbers are kept up to date.

Reporting
At the commencement of Term 1, teachers meet with all parents to establish the learning partnership. This is to ensure that all teachers and parents are working collaboratively to support the students’ learning.

A Semester One written report is sent home in June. These reports are then followed with Parent and Teacher Conferences. Appointments for these interviews are made online.

At the end of term 1 and Term 3, parents are invited to Celebration of Learning in classrooms, to see first-hand what the children are learning in classes. In Term 4, a second written report is sent home followed by the opportunity for parents to meet with the teacher to discuss any issues arising out of the final report for the year.

Parents are encouraged to be in regular communication with their child’s teacher.

Discipline
In a Catholic school we aim at promoting self-discipline in all children. We have developed a Pastoral Care & Discipline policy, which covers all aspects of behaviour at school. Parents are kept well informed of any disciplinary problems with their child(ren). As per Archdiocesan policy, corporal punishment is not permitted. A system of awards has been developed as an integral part of our Pastoral Care and Discipline Policy. More information on our merit system may be obtained from any member of staff.

As a Catholic school, St. Mary’s is based upon a philosophy of Christian education, which, in turn is itself based upon Christian teaching. The staff and students espouse the values of honesty, charity, thoughtfulness and consideration for others.

Excursions
Excursions can be a valuable educational experience for children of all ages. Excursions give children an opportunity to see and experience things and places, which would not normally be available in the day to day life of school.

Full Day Excursions:
♦ Will normally be limited to a maximum of one per term per class.

Overnight excursions:
Year 4 children may have one, one-night excursion per year.
Year 5/6 children may have one extended excursion up to four nights.

Through incursions the children experience a range of opportunities to work with experts and enjoy performances and productions.

Homework
The maximum set homework times for each class are:
Kinder - Year 2: 15 mins per night
Year 3 - Year 4: 40 mins per night
Year 5 - Year 6: 60 mins per night
Homework is normally set only on Monday to Thursday nights.

Children participate in independent reading on a daily basis with a book of their choice. In addition to the sessions at school, children are encouraged to read each evening.

Daily reading with an adult at home for younger children is strongly encouraged and parents are encouraged to make this a special time each day when you and your child can relax and enjoy quality literature together.

Immunisation
The National Health and Medical Research Council recommends that all children in Australia have routine immunisations against the following vaccine-preventable diseases: diphtheria, tetanus, pertussis, poliomyelitis, HIB (for children under 5), measles, mumps, rubella and chicken pox.

The NSW Department of Health requires that all children provide their school with a copy of their immunisation certificate prior to commencement. These certificates are kept on file. If there is an outbreak of a vaccine-preventable disease, and your child has not been immunised, they will be advised to stay at home for the duration of the outbreak.

Information and Communication Technology (ICT)
ICT is an increasingly important aspect of every student’s education. Each classroom has multiple computers, an interactive whiteboard as well as access to our bank of 20 laptop computers.

Our school is part of an Archdiocesan wide-area network. All computers in the school have high speed access to the internet through the Connected Learning Communities. This service gives us the ability to provide each child, family and staff member with a personal email address and home page space. All internet and email access is filtered through the s
Connected Learning Communities server maximising the usefulness of the internet resource while minimising the risks of inappropriate material being viewed.

All children, and their parents, will be asked to sign an acceptable use policy.

**Key Learning Areas**

Since 1991 the NSW Board of Studies has divided the entire primary school curriculum into 6 Key Learning Areas.

All children at St. Mary's School are educated in accord with the curricula set down by the NSW Dept. of Education and/or the Board of Studies.

The children receive lessons in the six Key Learning Areas as well as Religious Education. From 2012 St Mary’s has been introducing the National Curriculum based on NSW Board of Studies Guidelines.

**Lost Property**

Please label all items of clothing as lost property is a problem for us and expensive for you. Lost property is kept in a basket in the Office area.

**Newsletter**

A school newsletter is sent home electronically every Wednesday by email, Facebook and via our Skoolbag App and a copy of the newsletter can be accessed on the school’s website.

Parents receive a letter each term from the class teacher outlining the focus learning in each area of the curriculum, how parents can support and get involved in the learning and any further information about trips or class initiatives.

**Parental Involvement**

At St Mary’s Primary School we recognise the right and role of parents in their child’s education therefore parental involvement is strongly encouraged at all levels. All parent volunteers must be registered and hold a current Working with Children Check. Registering for this approval is free.

**Skoolbag**

This app is free and can be downloaded onto Apple and android phones. It receives the
newsletter and all important parent/school information. To download go to the iTunes store and search Skoolbag and type in St Mary’s Primary School, Young and it will appear.

St Mary’s Community Council
The School Community Council assists the Principal with the management of the school.

Six parent representatives are elected to the Council and they meet twice per term to discuss school related issues. In addition to the main council there are numerous ‘teams’ such as fundraising, publicity and canteen etc. which meet as often as required to achieve their goals. All parents are welcome to join up with one or more of the teams so as to become involved in our dynamic and supportive school community. There are many opportunities to contribute on a more casual basis through the many events scheduled throughout the year.

To provide an opportunity for parents to have a voice, the second Community Council meeting in Term 2 and 4 is preceded with a Parent Open Forum Meeting. All parents are invited to attend these meetings.

School Organisation
Assemblies
Every Monday and Friday morning, students and teachers assemble at the Hall at 8.50am. Many parents join us for these events and they are very welcome. Assembly begins with a greeting, then the prayer, followed by a focus on the virtue of the week. The announcement of birthdays and other important messages for the day happen at every assembly. Merit Certificates are awarded at Monday morning Assembly. MJR Stars are drawn on Fridays. The names of award winners are published in the Newsletter and parents are contacted prior to the presentation so that they can be present. The National Anthem and/or School Song are sung at Friday Assemblies.

Twice a year each class is responsible for presenting an item about an area of their learning. These class items are presented on Friday morning assemblies and all parents and carers are invited to attend.

Parking
To provide a safe and efficient car pick up, the following procedures will be implemented and enforced:
1. All access to the school car park via Blackett Avenue to Boothby Street; no access from Elizabeth Street
2. Left turn only out of the Car Park into Boothby Street
3. Parent pick up times are at 3pm or after 3.15pm to allow safe and efficient bus pick up and departure.
WHERE TO PARK:
Basketball Court – to drop children off or pick children up at the start and end of the school day.
Boothby Street – either side but ONLY between 9:30am and 2:30pm
Brock Street – any time

WHERE NOT TO PARK:
Basketball Court – between 9:15am and 2:45pm
Boothby Street – before 9:30am and after 2:30pm

Parents are asked to respect that the staff car park is for use by the staff.

School Counsellor
The school has the services of a qualified counsellor one day per week. This service is provided through an arrangement between the Catholic Education and Centacare. Students and their families can be supported through difficult times of all sorts including illnesses, relationship, and behavioural or other problems.

Appointments with the Counsellor may be made by contacting the Principal, Assistant Principal or your child’s teacher.
School Uniform

The compulsory components of the school uniform are listed.

<table>
<thead>
<tr>
<th>SUMMER UNIFORM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BOYS</td>
<td>Blue shirt, grey shorts (not cargos), black leather shoes or boots and grey school socks with blue &amp; gold bands.</td>
</tr>
<tr>
<td>GIRLS</td>
<td>Blue/white check dress, brown sandals or black leather shoes and short white socks (not cut offs or knee highs).</td>
</tr>
<tr>
<td>HATS</td>
<td>A wide brim, school hat is compulsory for all children.</td>
</tr>
<tr>
<td>WINTER UNIFORM</td>
<td></td>
</tr>
<tr>
<td>BOYS</td>
<td>Blue shirt, navy woolen jumper, blue/gold striped tie, long navy pants from YES Embroidery, navy school socks, black leather shoes or boots.</td>
</tr>
<tr>
<td>GIRLS</td>
<td>Blue/grey check pinafore or navy-blue slacks, navy tie, blue shirt, navy woolen jumper, blue socks or stockings, black leather shoes.</td>
</tr>
<tr>
<td>SPORT UNIFORM</td>
<td></td>
</tr>
<tr>
<td>Kindergarten</td>
<td>Tuesday &amp; Thursday</td>
</tr>
<tr>
<td>Year 1</td>
<td>Monday &amp; Thursday</td>
</tr>
<tr>
<td>Year 2</td>
<td>Monday &amp; Wednesday</td>
</tr>
<tr>
<td>3M</td>
<td>Wednesday &amp; Thursday &amp; 3F - Tuesday &amp; Thursday</td>
</tr>
<tr>
<td>4/5H</td>
<td>Wednesday &amp; Friday 4CS - Tuesday &amp; Friday 4C - Wednesday &amp; Friday</td>
</tr>
<tr>
<td>5S</td>
<td>Tuesday &amp; Friday 5SB - Wednesday &amp; Friday</td>
</tr>
<tr>
<td>6C</td>
<td>Tuesday &amp; Friday</td>
</tr>
<tr>
<td>6M</td>
<td>Wednesday &amp; Friday</td>
</tr>
<tr>
<td>BOYS</td>
<td>Gold polo shirt with school logo, Royal Microfibre Short, plain white socks, predominantly white sandshoes(joggers).</td>
</tr>
<tr>
<td>GIRLS</td>
<td>Gold polo shirt with school logo, Royal Microfibre Short, plain white socks, predominantly white sandshoes(joggers),</td>
</tr>
</tbody>
</table>
**JEWELLERY & OTHER ITEMS**

<table>
<thead>
<tr>
<th>CHAINS</th>
<th>Chains may be worn only underneath clothing. They are not permitted during sporting activities.</th>
</tr>
</thead>
<tbody>
<tr>
<td>BANGLES, RINGS</td>
<td>These are <strong>not</strong> to be worn.</td>
</tr>
<tr>
<td>BRACELETS</td>
<td></td>
</tr>
<tr>
<td>EARRINGS</td>
<td>All earrings are discouraged. If earrings are worn a set of stud earrings only; one in each ear, must be worn. Earrings must not be worn during any sporting activities.</td>
</tr>
<tr>
<td>HAIR</td>
<td>Children’s hair should be maintained in a clean and tidy condition. Hair must remain its natural colour – dyes, rinses and/or tips are not permitted. Long hair (past shoulders) must be kept tied back at all times. No radical hairstyles please Hair accessories must be in school colours only, either blue or gold.</td>
</tr>
</tbody>
</table>

**Sick Children**

Should a child not be well at the beginning of the day, he/she should not be sent to school. Coughs, colds and gastric upsets spread quickly, so please keep your child at home when it seems necessary.

If a child is absent from school for any period, a note explaining the absence is required on his/her return. For long periods of absence please telephone to inform us.

If a child is required to take medications whilst at school, clear instructions together with the medication should be given to the child’s teacher. Parents of children requiring regular medication (eg. Ritalin) will be required to complete a series of forms giving both permission and information.

**Sun Sense**

As Australia has the highest incidence of skin cancer in the world with 140,000 new cases and 1,000 deaths recorded each year, we have developed a "Sun Sense" policy aimed at minimising the risks of skin damage for our children. The main points in the policy promote:

- positive attitudes towards skin protection
- lifestyle practices which can help reduce the incidence of skin cancer and the number of related deaths.
- personal responsibility for and decision-making about skin protection
- awareness of the need for environmental changes in schools to reduce the level of exposure to the sun.

**AS PART OF GENERAL SKIN-PROTECTION STRATEGIES:**
- Children will wear school hats which protect the face, neck and ears whenever they are outside e.g. play time, sport, sports carnivals, outdoor excursions and activities.
- Children who do not have their hats with them will play in an area protected from the sun.
- Children will be encouraged to use available areas of shade for outdoor play activities.
- Outdoor activities will be held in areas of shade whenever possible.
- Teachers will schedule outdoor activities before 10am and after 2pm (11am and 3pm daylight saving time) whenever possible.

<table>
<thead>
<tr>
<th>Whom To Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Principal welcomes any parents contact by telephone or appointment</td>
</tr>
<tr>
<td>General Enquiries:</td>
</tr>
<tr>
<td><img src="image" alt="Bus" /></td>
</tr>
<tr>
<td>Sick bay</td>
</tr>
<tr>
<td>School functions</td>
</tr>
<tr>
<td>Lost property</td>
</tr>
<tr>
<td>Buses</td>
</tr>
<tr>
<td>Student Medical Information</td>
</tr>
<tr>
<td>Absences from school</td>
</tr>
<tr>
<td>Extended absences from school</td>
</tr>
<tr>
<td>General Student’s Progress</td>
</tr>
<tr>
<td>Pastoral Care Concerns</td>
</tr>
<tr>
<td>RE Coordinator – Emma Taylor / Sarah Sullivan</td>
</tr>
<tr>
<td>Assistant Principal – Mark Birks</td>
</tr>
<tr>
<td>Principal – Louise Grant</td>
</tr>
</tbody>
</table>
| Sacramental Program Enquiries | Parish Centre – 6382 2222  
|                            | REC – Emma Taylor / Sarah Sullivan |
| Excursion Enquiries         | Class Teacher organising excursion |
| Enrolment                   | Principal – Mrs Louise Grant |
| Students with Special Needs | Learning Support Teacher – Mrs Mandy Williams |
Many children come to and from school by bus. Buses deliver and pick up children in Boothby Street. Parents are asked to drive carefully in this area before and after school.

A Government subsidy is payable to parents who transport their children more than 1.6km to their nearest bus pick up point. Contact the school at the beginning of the year for application forms. For other bus information contact the NSW Ministry of Transport on – 02 4224-3333

Department of Transport provides transport within the town boundaries and outlying villages. Bus companies providing transport are:-

Wilkinson – 6382 4055 - 0417697226 (Bribbaree)

Bedford – 0438451506/0428472932 (Tubbul)

Ottey – 0428488336 (Greenethorpe)

Hills – 6382 5704 – 0427007334 (Lirambenda, Koorawatha, Basham’s Lane)

Loaders – 0457357623 Stuart Maxwell (Young Town North, Young Town South & Murringo)

Levett – 6382 1125 – 0418656530 (Milvale)

Muller – 0412989840 (Jerrybang)

Horsburgh – 6382 3609 – 0412319730 (Maimuru and Wombat)

Rozema – 0428826461 (Windermere)

Bruce B – 6382 7540 - 0437369888 (Kingsvale)

Bruce L – 0437449952 (Victoria Gully)

Taylor Dalwyn – 0427050971 (Moppity)

** Please contact the bus company for more details and to arrange transport for your child/ren**
# Contact Details

The school office is attended each day from 8:00am till 4.00pm.

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>Phone</th>
<th>6382-5844</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fax</td>
<td></td>
<td>6382-5157</td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
<td><a href="mailto:stmarysy@cg.catholic.edu.au">stmarysy@cg.catholic.edu.au</a></td>
</tr>
<tr>
<td>Internet</td>
<td></td>
<td><a href="http://www.stmarysyounag.nsw.edu.au">www.stmarysyounag.nsw.edu.au</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CANTEEN</th>
<th>Phone</th>
<th>6382-5671</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PRINCIPAL</th>
<th>Phone/Fax</th>
<th>6382-5844</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PARISH PRIEST</th>
<th>Phone</th>
<th>6382-2222</th>
</tr>
</thead>
</table>

| 2017 STAFF | |
|-------------|-----------------|-----------------|
| Assistant Principal | Mr Mark Birks | 6382 5844 |
| Religious Education Coordinator | Emma Taylor/Sarah Sullivan | 6382 5844 |
| Coordinator | Mrs Erin Rumble / Damien Collins | 6382 5844 |
| Teachers | |
| Mrs Sioban Roberts | Kindergarten – KR |
| Mrs Vicki Eastwood | Kindergarten – KE |
| Mrs Emma Taylor/Mrs Sarah Sullivan | Year 1 – 1ST |
| Miss Kate Manwaring | Year 1 – 1M |
| Mrs Candice Price | Year 1- 1P |
| Mrs Sally McFadyen | Year 2 – 2M |
| Mrs Karin Williams | Year 2 – 2W |
| Mrs Vanessa McIsaac | Year 3 – 3M |
| Ms Helen Flannery | Year 3 – 3F |
| Mrs Leonne Challen | Year 4 – 4C |
| Mrs Kym Connelly / Sally Spackman | Year 4– 4CS |
| Mrs Jodie Heggaton | Year 4/5 – 4/5H |
| Miss Erin Rumble | Year 5 – 5B |
| Mrs Alison Smith | Year 5 – 5S |
| Mr Damien Collins | Year 6 – 6C |
| Miss Jillian Murray | Year 6 – 6M |
| Mrs Mandy Williams | Learning Support |
| Mrs Amy Ryals | Sport/PE |

<table>
<thead>
<tr>
<th>Librarian</th>
<th>Mrs Joanne Murphy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health</td>
<td>Mrs Jacqui Bolger</td>
</tr>
<tr>
<td>Infants Music</td>
<td>Mrs Jade Presser</td>
</tr>
<tr>
<td>Secretary</td>
<td>Mrs Donna Dal Molin</td>
</tr>
<tr>
<td>Clerical Assistant</td>
<td>Mrs Michelle Levett</td>
</tr>
<tr>
<td>Learning Support Assistants</td>
<td>Mrs Sharen Shoard</td>
</tr>
<tr>
<td></td>
<td>Mrs Leonie Reeves</td>
</tr>
<tr>
<td></td>
<td>Mrs Tammy Terry</td>
</tr>
<tr>
<td></td>
<td>Mrs Wendy Hobson</td>
</tr>
<tr>
<td>Groundsman/Cleaner</td>
<td>Mr Peter Ward/Mr Jamie Williams</td>
</tr>
<tr>
<td>Canteen Manager</td>
<td>Mrs Megan Coddington</td>
</tr>
</tbody>
</table>

## Term Dates 2017

Term 1: 30th January – 7th April 
Term 2: 24th April – 30th June 
Term 3: 18th July – 22nd September 
Term 4: 10th October – 15th December